

Chief Sealth PTSA General Meeting 9/23/10

Welcome/Introduction

Amy Daly-Donovan, PTSA President, opened the meeting and introduced members of the PTSA board who were in attendance. Participants were asked to introduce themselves to 1-2 people they hadn't already met or may already know. *There were approximately 55 people in attendance.*

PTSA Goals & Strategies

Three goals and seven strategies developed by the PTSA board were reviewed. They are available as an attachment to these notes and are also posted on the Chief Sealth PTSA website (www.chiefsealthptsa.org).

School Update

Mr. Boyd was unable to attend due to a last-minute conflict. Ms. Barnes, Assistant Principal, welcomed all meeting attendees to the new school year and made some comments about how the start of the year has been going with regard to the renovation, schedules, etc. Mr. Reed gave a detailed overview of the many activities and events scheduled for the year (see attached) and thanked PTSA for support. Julianna Carlson, Senior Class ASB officer, gave an overview of plans for Grad Night this year.

Ted Reed, Chief Sealth parent and Building Leadership Team (BLT) Liaison for PTSA, introduced himself and the role of the BLT.

PTSA Budget

The attached budget was reviewed and questions were fielded from those in attendance. The 2010-11 PTSA Budget was **unanimously approved** by those members in attendance. Thank you!

Ideas for Implementation of the Goals & Strategies

Participants were asked to write their ideas for how to best go about implementing the goals and strategies for the year on post-it notes. These were posted on charts around the room and collected; this input will be reviewed and considered at the next PTSA board meeting. We will provide updates as the year progresses! The ideas generated from membership's response to the 2010-2011 PTSA goals are as follows (transcribed verbatim from post-it notes):

- General Meetings: PTSA
 - If fewer PTSA meetings, how do parents provide feedback to PTSA?
 - Work to get a diverse population of parents involved
 - Spanish translators at meetings
 - Student involvement – invite one student club (seeking support and/or doing fundraising) to present at each PTSA meeting.
 - Have meetings during game times
 - Potluck PTA and themes
- Fundraising
 - Parents and students donate things to sell – like clothes, DVDs, movies, all sorts of stuff
 - Fund raiser idea – used book sale at an already scheduled event
 - PCC Co-Op has a debit card program where the school can get a % of receipts
 - Outreach to West Seattle businesses
 - Grant writing

- Communication
 - Put PDF's on the website for every form or hand out
 - Consider creating a Sealth PTSA podcast
- Teacher/Staff/Student Activities
 - SAT review course – could we have one?
 - Can we have a list of student names, contacts, for communication about homework and parent coordination?
 - Could each class start raising money early on for their senior year events? Over four years, they could raise more than just over their senior year.
 - Rosters for sports teams with students/emails
 - Support annual student awards
 - Sell sweatshirts for all sports teams (i.e., soccer, baseball, football)
- Volunteers
 - During lunches
 - At dances
 - When and where can parents volunteer during schools hours?
 - Volunteers during school to assist if students skip
 - Send out email request for volunteers for projects – state the amount of people needed
 - Is there a volunteer database or coordinator?
 - West Seattle area public schools all in a joint effort with a 5K
 - For fundraising in Mexican culture we have what is called guermes (or quermes) which is a mini-carnival that can bring in \$
- West Seattle Community
 - Have community-wide anti-drug and drinking efforts
 - Student-led community service projects
- Other
 - Trim the tree trunk on the corner of 27th and Thistle; it's hard to see the students in the morning.
 - It would be good to fund things/activities that are inclusive of all students. Suggestions: "Challenge Day" refer to MTV's "If you really knew me"
 - Support for the Science Department: materials, internships, equipment, scientist a Fred Hutchinson
 - Do outstanding educator and Golden Acorn Awards (through the state PTSA)

Parenting Workshop – Staying Connected with Your Teen

Yvonne Zick, Parent Tool School facilitator, gave a great interactive presentation showcasing some of the content and exercises that are available through the FREE WORKSHOP being offered to Chief Sealth families this fall (partially funded by PTSA). The flyer for the workshop is available on the front page of the Chief Sealth HS website: <http://www.seattleschools.org/schools/chiefsealth/>

Upcoming Events

- **Open House/Curriculum Night on Thursday 10/7** – PTSA will have a table. Stop by and say hi or take the time to become a member if you haven't already!
- **2nd Annual Seahawk Spirit Dinner & Auction on Thursday November 18 @ School**
- **Next PTSA General Meeting on Wednesday November 10** (*please note the change of date*)
- **Multi-Cultural Night on Thursday 12/9**

Wrap Up

Participants were encouraged to review and sign up for the various volunteer opportunities available (see attached handout).

Please sign up for the PTSA Google Group to stay apprised of PTSA and school news through email (details available on handout or Chief Sealth PTSA website).

Building Tours

Interested parties joined brief tours of the building led by students.

Respectfully submitted,

Cheryl Swab
PTSA Co-Secretary

Attachments:

PTSA Goals & Strategies for 2010-11
PTSA Budget for 2010-11
Communication Channels and Volunteer Opportunities



Chief Sealth International High School's PTSA exists to support the school's programs, staff, students, and families by strengthening our community and raising funds to "fill the gaps" for important programs and activities not funded by the traditional channels.

Goals & Strategies for the 2010-2011 School Year

Goal	Success Measures
Increased family involvement and participation in PTSA and school events	Increased numbers and diversity in: <ul style="list-style-type: none"> ○ Membership ○ Meeting attendance ○ Participation on the PTSA Google Group ○ Volunteer involvement Year-to-year stability and involvement in PTSA
Strong relationships with and support of CSIHS staff, teachers, and other school programs and organizations	PTSA is a partner with other fundraising groups Staff & teachers understand and participate in PTSA role/activities Student programs/activities are supported with PTSA funds and other resources
Contribution to the continued building of a positive image of CSIHS within the West Seattle community	PTSA is connected with WS media PTSA is present and visible at key CSIHS community events

PTSA Leadership Team

President	Amy Daly-Donovan
Vice President	Sandy Sanford
Co-Secretaries	Laurie Sarver, Cheryl Swab
Co-Treasurers	Mary Lucchesi, Lisa Sattler
Membership Coordinator	Kelli Horn
Fundraising Committee	Leslie Menstell, Janet Hillier
Building Leadership Team Liaison	Ted Reed
Staff	John Boyd, Principal
"Members-at-Large"	Sue Daley, Jean Hamilton

*We will accomplish these goals through **community building** efforts and **fundraising** for key programs that support these goals. Specifically, we will focus on the following seven key strategies:*

Plan and hold interesting, inviting, & accessible general meetings

- Assure they are well managed, inclusive and engaging
- Provide translation services when possible
- Plan for student involvement

Develop sustainable fundraising processes

- Assess fundraising opportunities to determine most effective approaches (self-perpetuating)
- Work in concert with other fundraising groups
- Have a visible presence in all school-wide fundraising efforts (i.e., Auction)

Develop and maintain a diverse and enthusiastic volunteer base

- Focused and ongoing recruitment to engage all families at Sealth
- Do some fun & different things – experiment where possible

Actively work with FEAT (Family Engagement Action Team) to build family engagement and involvement at Sealth

- Work to increase parent involvement at meetings
- Consider other ways to get input (surveys, etc.)
- Actively work on processes for getting information to and involving ESL families in a meaningful way

Provide consistent and timely PTSA-related communication

- Continue with the weekly PTSA update emails and regular postings to the Google group
- Keep PTSA website updated and timely
- Assure PTSA communication is synched with other school communications
- Provide translated documents/printed information whenever possible

Support teachers, staff, and school activities

- Educate staff on PTSA role and processes for grant requests and reimbursement; assure all departments are aware of available PTSA resources
- Establish clear criteria for prioritizing and decision-making; support those activities that do not get financial support from other areas first!
- Actively gather input and ideas from CSIHS staff and students

Connect with West Seattle community and continue building CSIHS's positive image

- Continue to garner community involvement outside of parents
- Expand community participation in Sealth's culture
- Maintain a strong CSIHS PTSA presence in community-related events
- Offer varied opportunities for students to be engaged with school and community

CHIEF SEALTH PTSA BUDGET 2010-2011 SCHOOL YEAR

Pass Through Items

	IN	OUT
Tom Foley/Boeing Match Scholarship (9/1/2010) - Boeing will match late January of 1K - recipient Aaron Shaver	\$3,000.00	\$2,000.00
Spirit Gear (estimate \$2000.00 front money; managed by S. Reed)	\$0.00	\$0.00
West Seattle Garage Sale (May)	\$0.00	\$0.00
Grad Night	\$0.00	\$0.00

BUDGET

ACTUALS

INCOME	EVENTS	AMOUNT	AMOUNT
	Balance Forward	\$21,600.00	\$21,600.00
	Seahawk Spirit Auction (Nov 18)	\$15,000.00	\$0.00
	Mutli-Cultural Night (Dec 9)	\$1,500.00	\$0.00
	Annual Fund	\$3,000.00	\$400.00
	E-Scrip & Target	\$1,700.00	\$0.00
	In-Kind Donations		
	Membership Drive	\$2,500.00	\$520.00
	TOTAL "BUDGETED" INCOME		\$45,300.00

EXPENSES	ITEMS	AMOUNT	AMOUNT	
	Related to Income/Events			
	Multi-Cultural Night	\$2,000.00	\$0.00	
	WS Garage Sale	\$75.00	\$0.00	
	Administrative			
	Bank Charges	\$400.00	\$0.00	
	Fundraising Software + Fees	\$3,000.00	\$0.00	
	Insurance	\$100.00	\$0.00	
	Postage	\$200.00	\$0.00	
	Printing/Copying	\$600.00	\$0.00	
	PTSA Membership-Seattle Council PTSA- Due October 25th	\$2,187.50	\$0.00	
	PTSA Membership-Seattle Council PTSA- Due January 25th	\$0.00	\$0.00	
	PTSA Membership-Seattle Council PTSA- Due May 25th	\$0.00	\$0.00	
	PTSA Meetings (refreshments, materials)	\$300.00		
	PTSA Website	\$150.00	\$50.00	
	Translation Services	\$300.00	\$0.00	

	Volunteer Recognition	\$100.00	\$0.00
	WA State Fee	\$10.00	\$0.00
Grants & Program Support			
	Clothing Bank	\$500.00	\$0.00
	Drama Program (after-school program with Arts Corps)	\$1,500.00	\$0.00
	Grad Night - matching grant	\$2,000.00	\$0.00
	Grants to support international designation (i.e., travel scholarships, support for host families)	\$2,000.00	\$0.00
	Grants to support teacher projects	\$4,000.00	\$0.00
	Haas Foundation	\$1,000.00	\$0.00
	Parenting Workshop Series	\$1,000.00	\$0.00
	Programs/grants to support academic achievement (i.e., tutoring support)	\$3,500.00	\$0.00
	Programs/grants to support activities (i.e., student clubs or events)	\$3,000.00	\$0.00
	Programs/grants to support the arts (i.e., visual arts program, subsidizing fees, etc.)	\$3,000.00	\$0.00
	Programs/grants to support athletics (i.e., transportation, equipment)	\$3,000.00	\$0.00
	Principal's Discretionary Fund	\$500.00	\$0.00
	Reflections Art Program	\$100.00	\$0.00
	Snack Bars for Teen Health Center	\$300.00	\$0.00
	Snacks for Student Testing Days	\$600.00	\$0.00
	Staff Appreciation	\$750.00	\$0.00
	Student Recognition	\$500.00	\$0.00
Reserves - To Carry Over to Next Year			
	Reserves	\$5,000.00	\$0.00
TOTAL "BUDGETED" EXPENSES		\$41,672.50	
TOTAL "BUDGETED" NET INCOME		\$3,627.50	

PTSA GENERAL MEETINGS*All begin at 7pm and are held at school*

Wednesday, November 10

Wednesday, January 19

Thursday, March 3

Tuesday, May 11

ARE YOU A PTSA MEMBER YET?

Our goal is to have 250 members this year! Join today and support your child and your school. Your membership is also your voice for important education advocacy efforts. Membership dues support is available, and you can join anytime. Get involved and influence PTSA events and activities!

STAY INFORMED!

Join the **PTSA Google Group** and get announcements, information, and connection with other CSIHS families through email.

When you join, you will receive email announcements from the PTSA, school staff, and other CSIHS families. You can choose to receive emails as they are sent or compiled into a daily "digest". The list is moderated so that only email related to CSIHS is allowed.

Send an email, including your first & last name in the body of the message, to:

SealthPTSA+subscribe@googlegroups.com



Join our Facebook group page! Search for Chief Sealth International High School PTSA

Bookmark **www.chiefsealthptsa.org** and stay informed!

VOLUNTEER OPPORTUNITIES

We encourage you to participate in any way that you can – we have tasks both large and small for all talents, skills, interests, and time constraints! Some specific areas that need volunteer help are listed below. Contact the PTSA Board (chiefsealthptsa@gmail.com) for more information or to sign up.

2nd Annual Seahawk Spirit Dinner & Auction – Thursday November 18

- Procurement team (solicit donations of items and services; follow-up with businesses)
- Silent auction preparation (package items, produce display materials, etc.)
- Day-of set-up/break-down and other program support
- Day-of registration and cashiering (check-in and check-out)
- Dessert Dash (procure or bake delicious desserts to auction off!)

Multi-Cultural Night – Thursday December 9

- Assist with set-up, serving, and clean-up of refreshments and other program ideas to be developed

PTSA Hospitality – 4 meetings throughout the year

- Help with arranging, setting up, and cleaning up refreshments for PTSA meetings

Staff Appreciation – May

- Help to plan a week of events/activities for our excellent CSIHS teachers & staff
- Donate breakfast & lunch items on designated dates and help with other tasks as needed

PTSA Legislative Liaison – ongoing

- Seattle Council and WA State PTSA have an active legislative committee that will keep you informed on issues relevant to public schools; you can in turn keep our community up to date.

General Support – ongoing

- We love to have a list of folks willing to do small tasks as needed throughout the year (help with set-up of an event, make copies/collate, bake/bring food items, etc). Can you help once or twice this year?